

## Builder/Joiner

This is a great opportunity to work for a local housing charity. Giroscope is looking to employ a builder/joiner on a full time basis. The ideal candidate will have experience of all aspects of house renovation including installing lintels and staircases, installing windows and doors, fitting kitchens and all other aspects of first and second fix joinery. They will also have the experience and skills to supervise and train volunteers.

Giroscope is a west Hull based Charity (Est 1986) which currently owns over 100 properties in and around west Hull. We acquire and refurbish empty properties for affordable letting for those in housing need, and workspace for small businesses and other charities. This work is undertaken by a team of skilled/semi-skilled staff and volunteers.

Our volunteers come to us from a wide range of backgrounds and Giroscope empowers them to move forward with their lives. These include ex-offenders, people with mental health problems, refugees, people with learning difficulties, the long term unemployed and others disadvantaged in the employment market. The successful candidate will be expected to support and supervise these people on a daily basis.

You will have the support of colleagues who share your skill, enthusiasm and motivation. Your work may be challenging, but always stimulating and rewarding. If you are professional, friendly, caring and supportive with good skills across the building trades, we would like to hear from you.

To apply for the above post please email a brief CV and no more than one side of A4 outlining why you would be the suitable candidate for this job to:

[vacancies@giroscope.org.uk](mailto:vacancies@giroscope.org.uk)

Closing Date: Sunday 21<sup>st</sup> January

Giroscope encourages applications from everyone regardless of age, race, gender, religion or beliefs, disability, gender identity or sexual orientation.

**Applications by email – [vacancies@giroscope.org.uk](mailto:vacancies@giroscope.org.uk)**

**Or post – 69 Coltman Street, Hull, HU3 2SJ**

**PLEASE NOTE WE DO NOT WISH TO BE CONTACTED BY RECRUITMENT AGENCIES**

Full Job Description and Person Specification available at [www.giroscope.org.uk](http://www.giroscope.org.uk)

## Job Description

<b>Post:</b>	Builder/Joiner
<b>Responsible To:</b>	Building Services Coordinator
<b>Purpose of the Post:</b>	<p>Your role will be hands-on, supervising volunteers and carrying out works.</p> <p>You will be working as part of a successful team of builders, helping to supervise our volunteers on-site under the direction of the Building Services Coordinator.</p> <p>To carry out joinery and other building tasks on our property renovation projects.</p> <p>At the heart of the role will be engendering a positive and supportive attitude to all volunteers, many of whom are vulnerable.</p> <p>To ensure correct working practices are carried out in accordance with health and safety procedures at all times.</p>

### **Key Duties:**

- Construction of stud/partition walling, plasterboard
- Installation of windows and external doors
- First and second fix joinery
- Fitting of kitchens
- Hanging internal doors
- Installing new staircases/landings/balustrades
- Installing new insulated timber floors
- Installing lintels and beams
- Carry out building and maintenance repairs on Giroscope properties
- Managing a team of 2-3 volunteers to achieve good volunteer outcomes
- To provide hands-on training to volunteers to develop their skills
- Engendering a positive and supportive attitude towards all volunteers
- Liaise on a daily basis with the Building Services Coordinator
- To ensure correct Health and Safety procedures are followed at all times.
- To maintain confidentiality and observe data protection
- To adhere to existing working practices, methods, procedures, undertake relevant training and development activities and to respond positively to new and alternative systems.
- Promote company values in all dealings with volunteers, tenants, external contractors, visitors and the external public.

## Person Specification

<b>Experience</b>	<b>Essential</b>	<b>Desirable</b>
Experience of managing/supervising volunteers		*
Experience of working with vulnerable people		*
Experience of property renovation	*	
<b>Knowledge</b>	<b>Essential</b>	<b>Desirable</b>
Clear understanding of Health and Safety and CDM legislation	*	
Strong knowledge and understanding of the building trades	*	
<b>Skills and Aptitude</b>	<b>Essential</b>	<b>Desirable</b>
A relevant trade qualification		*
Ability to prioritise and manage workload	*	
Ability to work well in a team	*	
Ability to stay calm under pressure and still make good decisions	*	
Ability to manage time effectively	*	
Show an awareness of others' roles, responsibilities and requirements in carrying out your work	*	
Overcome any problem with a positive attitude, resolving any issues effectively	*	
<b>Personal Qualities</b>	<b>Essential</b>	<b>Desirable</b>
A full driver's licence and own vehicle	*	
A positive attitude: a 'can-do' approach, good work ethic and willingness to learn	*	
The ability to build positive relationships with volunteers	*	
The ability to work well with others while pursuing a common goal	*	
Commitment to Giroscope's aims and values	*	
A non-judgemental approach	*	
<b>Diversity and Equality</b>	<b>Essential</b>	<b>Desirable</b>
Demonstrate and respond to the diverse requirements and needs of individuals. The ability to build rapport with others in a multicultural environment is highly valued by Giroscope	*	
Understanding of diversity issues within the community and the workplace including the effects of discrimination and its impact	*	
To encourage individuals to value diversity and challenge behaviour which undermines the ethos of equality and diversity	*	
An ability to recognise discrimination in its many forms and to put the Giroscope's Equality, Diversity and Equal Opportunity Policy into Practice	*	

## Conditions of Service

<b>Salary:</b>	£20,000 - £22,000 per annum depending on experience/skills
<b>Contract Type &amp; Length:</b>	This post is being on a permanent basis (following the successful completion of a 3 month probation period)

<b>Location:</b>	Based at our Coltman Street office in west Hull and other locations in the area
<b>References:</b>	Appointment is subject to receipt of two satisfactory references. These should be from your current and previous employers. Family members cannot be used as referees.
<b>Probationary Period:</b>	New staff appointed to this post will be subject to a 3 month probation period